



Job title:	Part Time Coach Foundation Phase U7 – U10
Employer:	Cardiff City Football Club
Location:	Cardiff City Academy, Cardiff City Stadium, Cardiff City House of Sport Venues
Contract:	Part Time Casual
Salary:	Hourly rate competitive
Hours of Work:	14 hours per week
Department:	Academy
Reporting to:	Academy Manager Academy Head of Coaching

Job purpose

Cardiff City Academy is an integral part of the Club's vision. A fantastic opportunity has arisen to join the Cardiff City Academy Coaching Department.

We are now seeking part-time coaches who will play a pivotal role in providing our schoolboy players with an excellent grounding in skill development in line with the academy coaching curriculum and vision. The successful candidate will be provided with support in their professional development by the Foundation Phase Lead staff and Head of Coaching.

Main duties

- The successful candidate will work with either the pre-academy (U7 & U8) or academy age group (U9 & U10). You will be expected to plan, deliver, and evaluate coaching sessions in line with the club's coaching framework.
- Matchday coaching will be a fundamental aspect of the role.
- The candidate will be expected to provide individual support to players, delivering individual learning plans and maintaining records on the club's PMA (Performance Management System), ensuring standards are met to comply with the EPPP category 2 guidelines. Facilitating a holistic learning environment with a player centred approach is essential.
- Please note that candidates will be required to work during evenings and weekends.
- To follow and implement the Academy playing and coaching philosophy whilst contributing to its evolution.
- To ensure a thorough working knowledge of the content and functions of the Academy performance plan.
- To work as part of a multidisciplinary support team involving, but not restricted

to, head of player development, performance analysts, sports scientists, physiotherapists, psychologists, operational and administrative staff.

- To help develop IDP for the players within the age groups and execute, monitor, and review the delivery of such programs.
- To ensure player safeguarding is always the primary consideration in all players activities.
- To attend staff meetings as and when required (unless exceptional circumstances apply).
- To maintain a current and up to date status with all work and communication involving the performance management application (including coaching sessions, game details and all aspects of the individual learning plans (ILP's).
- To adhere to a strict code of confidentiality in respect of any information relating to Cardiff City Football Club and its operation
- To be always presentable when working and demonstrate that you can represent the face of the club in the manner expected.
- To maintain Cardiff City Football Club's Safeguarding, Health, Safety and Equal Opportunity procedures and practice.
- To act in a manner that always supports the Club's Vision and Values.
- Any other task deemed relevant and appropriate by the Academy Manager.

Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> -UEFA B Licence (or on the course) -FA Youth Award (modules 1, 2 and 3) -EFAiF Aid, -Valid Enhanced Level DBS Certificate, -FA Safeguarding Children Workshop certificate 	FA Advanced Youth Award
Experience	<ul style="list-style-type: none"> -Experience working with young players -Experience working as part of a multidisciplinary team 	Experience working with young players working within an Academy environment – within the Foundation Phase age groups
Knowledge	<ul style="list-style-type: none"> -Organised in planning, preparation and execution of a coaching syllabus 	- Ability to work across multiple functions of Player Management Application

	-Demonstrable competency in effective reviewing of coaching sessions and fixtures - Ability to deliver information to players and staff through a variety of means on and off the field	(PMA) - Functional IT skills in relevant software (Microsoft Office, PMA, Y-Scout, SportsCode)
Skills	-Adaptability to be effective in a dynamic, fast-paced environment -Strong communication skills in a variety of settings -Ability to work as part of a broader multidisciplinary team - Open-minded approach to adopting best-practice and current research-backed principles	-Self-awareness and reflective skills as part of a professional development process
Attitude	-Passionate and hard working -Proactive 'can-do' approach to work and those around them -Self-motivated within a team and capable of motivating those around them	

Equality Statement

Cardiff City Football Club promotes equal opportunities in employment we positively welcome applications from all candidates regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

Safer Recruitment Policy

Cardiff City Football Club operates a 'safer recruitment policy' and is committed to safeguarding and promoting the welfare of children and adults at risk and expects all staff and volunteers to share this commitment. All appropriate reference checks and Enhanced Level Disclosure and Barring Service (DBS) checks form a significant part of this recruitment process.

How to apply?

If you are interested in this position, please submit your CV alongside a covering letter outlining your suitability to Academy Operations Manager, Gavin Reen via email gavin.reen@cardiffcityfc.co.uk "**Foundation Phase Academy Coach**" as the subject.

The closing date for receipt of completed application forms is **5pm on Friday 15th October 2021**.

As we are anticipating many applications for this role, please note only shortlisted applicants will be contacted.